

**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Ron DeSantis**  
Governor

**Dr. Scott A. Rivkees**  
Florida State Surgeon General

**Vision:** To be the **Healthiest State** in the Nation

## Abandonment of Onsite Sewage Treatment and Disposal System (OSTDS)

OSTDS abandonment permit applications must be accompanied by information and materials specified below before a site evaluation will be performed by this office. If incomplete, the package will be returned to the applicant.

The following documents are required before an application is complete:

- Application/site evaluation fee of \$100.00 is payable when application submitted. Application form must have ALL REQUIRED information filled out before it is accepted. APPLICATION MUST CONTAIN ORIGINAL SIGNATURE. If a representative is appointed to act on your behalf, a Letter of Authorization must be submitted, or a copy of a legal contract.
- Site plan drawn to scale, showing location of structure, septic tank, driveway and water lines.
- Upon approval, a septic tank abandonment permit will be issued. SEPTIC TANK ABANDONMENT PERMITS ARE VALID FOR THREE (3) MONTHS FROM DATE OF ISSUANCE.

- System must be inspected after abandonment, but before cover. Prior to inspection:

(1) The tank shall be pumped out by a permitted septage disposal company who shall provide a receipt or a written certification to the department. Alternatively, if the tank is empty and dry at the commencement of the abandonment, a written statement to that effect by the septage disposal company or the contractor performing the abandonment shall be provided to the department.

(2) The bottom of the tank shall be opened or ruptured, or the entire tank collapsed so as to prevent the tank from retaining water, and

(3) The tank shall be filled with clean sand or other suitable material, and completely covered with soil.

(4) An inspection of the system abandonment shall be conducted by the department or by the local utility or plumbing authority performing the system abandonment.

Applicants requiring information or assistance may contact the Department of Health in Franklin County at (850) 705-6116. Office hours are 8:00 a.m. - 5:00 p.m., Eastern Time, Monday through Friday.

**Florida Department of Health****GULF COUNTY**

2475 Garrison Ave., Port St. Joe, FL 32456, Phone: 850-227-1276, Fax: 850-227-1794  
Environmental Health Phone: 850-705-6116, Fax 850-227-7589



**Accredited Health Department**  
Public Health Accreditation Board